



Academic Suspension Letter

The University of Colorado Denver revised their Academic Suspension notification letters to communicate to students that they can still be successful when they return to the university.

Subject Line: Academic Suspension: time to regroup

Dear Student [First Name],

I am sorry to let you know that you have been [academically suspended](#) from CU Denver as a result of your grades. If you are currently enrolled for next semester, you will be automatically dropped from your courses. Tuition already paid for future semesters will be refunded.

You were admitted to the University because we believe you could be successful. We think with some time to regroup you still can be.

You will be eligible to petition to return to CU Denver after one academic year (three semesters, including summer).

I encourage you to work with your [Academic Advisor](#) to discuss how best to use this year off. This may include attending classes at a community college or other higher education institution or simply taking time to refocus. Whatever you choose to do, we look forward to your return. Also, because your Academic Suspension will affect other parts of your academic life, you may need to:

- Contact the [Financial Aid & Scholarship Office](#) if you are receiving financial aid.
- Schedule an appointment with the [International Student and Scholars Services Office](#) if you are an international student.
- Meet with the [Veteran and Military Student Services Office](#) if you are receiving military benefits.

We look forward to hearing from you and helping you plan for your eventual return to the university.

Sincerely,

[Advisor or Specific Representative of Advising Unit
Contact Information]